



Scott Walker, Governor
Dave Ross, Secretary

Soil Tester Certification

Your application will not be processed or will be delayed unless you:

- ☐ 1. Complete the application including signing and dating the first page.
- ☐ 2. Write in your social security number.
- ☐ 3. Attach the specified documents listed on this application.
- ☐ 4. Attach the specified fee listed on this application.
- ☐ 5. Make a photocopy of the completed application for your records.

By signing below, the applicant swears that all information provided on this application is true, accurate and that the credential requirements are met. **Notice: Information collected may be used for participation surveys, eligibility for approvals, law enforcement (including child support and tax delinquency enforcement) purposes and other secondary purposes. The Department may also provide this information to requesters pursuant to Wisconsin's open records law, ss. 19.31-19.39 stats. Social security numbers are required when applying for a license per Wisconsin Stats, but they may not be disclosed to anyone except other State of Wisconsin governmental agencies.**

Applicant Information	
Applicant's Social Security No:	
Applicant's Name (First, Middle and Last):	
Address No. & Street, or P.O. Box:	
City, Town or Village, State, Zip + 4 Code:	
Country, If Other Than United States:	
Telephone No. (include area code):	
If Available, Fax No. (include area code):	
If Available, E-mail Address:	

Applicant's Signature

Date (mo/day/yr)

Send application and payment to: DSPS Trades Credentialing, PO Box 78780, Milwaukee, WI 53293-0780.

Office location: DSPS Trades Credentialing, 1400 East Washington Ave., Madison, WI 53703

All other correspondence: DSPS Trades Credentialing, PO Box 7082, Madison, WI 53707 Phone: 608-2616-2112. TTY: Contact through Relay or DpsSbCredentialing@wi.gov.

Application and Exam Fee (nonrefundable): \$110.00 **class code 7633**

Make checks payable to: State of WI - DSPS. The fee consists of a \$35 application fee and an exam fee of \$75. When the exam is passed, the applicant will be asked to pay a \$300 credential fee, prorated because the credential expires on a specific date. The credential, which will be issued after the exam is passed and the prorated credential fee paid, is effective for four years from June 30.

Are you a Veteran?

Are you requesting a waiver of your initial credentialing fee?

☐ Yes Provide a copy of your Department of Veterans Affairs voucher code. DVA Voucher Code: _____

Your application fee of \$35 will be waived now and your credential fee will be waived once you pass the exam. **You must submit \$75 for the exam fee at this time.**

☐ No Submit the fee of \$110.

You may contact DVA at 1-800-WisVets or www.WisVets.com for assistance in obtaining your DVA Voucher Code.

Reason for Credential: Pursuant to s. 145.045, Stats., no person may conduct soil evaluations relative to the discharge or disposal of liquid domestic wastes into the soil unless the person holds a credential issued by the department as a certified Soil Tester.

Requirements of Credential: A certified Soil Tester who, as either an employee of a local governmental unit or under contract to a local governmental unit, is responsible for administering regulations governing private onsite wastewater treatment systems may not provide soil evaluations relative to the design, installation or maintenance of private onsite wastewater treatment systems within the boundaries of the local governmental unit.

A person who holds the credential shall carry on his or her person the credential issued by the department while performing or conducting the activity or activities permitted under the credential.

Qualifications for Examination: In order to qualify to take the Soil Tester certification examination the applicant must be at least 18 years old.

Fill in the applicant's birth date (month/day/year, example 04/02/60):

This is a two-part exam. A score of at least 70% must be obtained for each part. The exam will cover basic soil science information and code requirements contained in SPS 305 and SPS 382-387, Wisconsin Administrative Code. The exam is open book. Copies of current code books may be obtained from Document Sales, (608) 266-3358 or (800) 362-7253. Use of a Munsell Color Book is required for the practical portion of the exam. See info below on purchasing the book. When there is a change to Wisconsin Administrative Codes, exams will cover the new code one month after the effective date.

Additional training materials relating to this credential are available and may also be ordered through Document Sales, (608) 266-3358 or (800)362-7253. They are intended to be training guides and may not match the current code.

SBD-9046-P	Soil & Site Evaluation Handbook
------------	---------------------------------

To schedule an upcoming exam:

- Indicate **FIRST CHOICE (1)** and **SECOND CHOICE (2)** in the event one exam site is full.
- Submit the **fee and this application to the division at least 30 days in advance of the exam date chosen.**
- Keep a copy of this application for your records. You may only schedule one future exam session at a time for each credential type. Applications sent in for multiple exam sites / times will be denied and a refund will not be issued.
- You will receive a letter from DSPS confirming your upcoming exam. Please check this form over carefully upon receipt so that you know when/where to take your exam.
- If you need special accommodations, please contact us at DSPSSBCredentialing@wi.gov

Select one*: AM (Starts at 8 a.m.) ☐ **or** **PM (Starts at 1 p.m.)** ☐

*some plumbing exams have 2 parts so you will be scheduled for both the AM **and** the PM session when taking both parts

Pewaukee – WCTC Education Center, 800 Main St, Pewaukee, WI 53072

2013 October 15 ☐ November 19 ☐ December 18 ☐

2014 January 8 ☐ February 12 ☐ March 12 ☐ April 9 ☐ May 14 ☐ June 11 ☐

July 9 ☐ August 13 ☐ September 10 ☐ October 8 ☐ November 12 ☐ December 10 ☐

Eau Claire – The Plaza Hotel & Suites, 1202 W Claremont Ave, Eau Claire, WI 54701

2013 December 3 ☐

2014 February 26 ☐ April 23 ☐ June 25 ☐ August 27 ☐ October 22 ☐

Appleton – Fox Valley Technical College, 1825 North Bluemound Dr, Appleton 54914

2013 November 5 ☐

2014 January 22 ☐ March 27 ☐ May 28 ☐ July 23 ☐ September 24 ☐ November 25 ☐

Education Hours Required to Renew: The renewal of a soil tester certification which expires after June 30, 2006, shall be contingent upon the person obtaining at least 12 hours of acceptable continuing education by March 30th of the year their credential expires. People unable to attend lectures or seminars may obtain the necessary hours through correspondence courses. Correspondence courses must also be completed at least three months prior to the expiration date in order to avoid taking the exam. A person who holds a credential as a certified soil tester may apply to the department for waiver of the continuing education requirements on the grounds of prolonged illness or disability or similar circumstances. Each application for waiver shall be considered individually on its merits by the department.

Sources for Soil Color Charts and texture Kits

Soil Color Charts:

1. Ben Meadows Company
3589 Broad St. – PO Box 80549
Atlanta, GA 30366
Email: mail@benmeadows.com
Phone: 1-800-241-6401

Munsell Guide (includes GLEY charts)..... \$112.00
 Cat. No. 221900

Single pages from Soil Color Book (e.g., 10YR, 5YR) \$16.50

Replacement GLEY Charts Cat. No. 221935.....\$43.20
2. Forestry Suppliers, Inc.
PO Box 8397
Jackson, MS 39284-8397
Phone: 1-800-647-5368
 #77341 Soil Color Charts (8) (7" binder-includes GLEY charts)\$105.00
 (10 or more in one order is \$95.50 each)
 #77344 GLEY Charts (2 pages)\$ 39.50
 Individual Replacement Pages\$ 16.50
3. NASCO
901 Janesville Ave.
Ft. Atkinson, WI 53538
Phone: 1-800-558-9595
 Munsell Soil Color Charts (7) No. C09037N\$ 184.50
 (7" binder includes GLEY Charts)

Soil Texture Kits:

1. Crops and Soils Club
Department of Plant & Earth Science
University of WI – River Falls
410 South Third St.
River Falls, WI 54022-5001
Phone: 715-425-3395
 A. Texture kit contains 10 large soil samples featuring differing soil textures and 1 sand size card. The sand cards contain samples of USDA vfs, fs, s, cos, vcos mounted on a 4 1/2 x 7 1/4 6-hole punch card. Also included are a soil textural triangle and a listing of percentages of clay, sand, and silt. These kits are helpful in developing your ability to determine textural class by feel. The cost of the kit is \$39.99 plus \$10 shipping and handling. Make check payable to Crops and Soils Club and send to the above address.
 B. Separate sand size cards can be purchased for \$9.99 plus \$5.00 shipping and handling.
2. University of Wisconsin – Platteville
Soil Conservation and Agronomy Club
Ullrich Hall
Platteville, WI 53818
Phone: 608-342-1388
Note: Orders by mail
 ■ A set of the most common textural classes in the midwest is included. These textural samples will provide a valuable training aid in soil judging activities. The samples will be shipped in a 3 x 3 x 6-inch carton. Price per complete set (10) is \$18. Samples of any one texture are \$2 each